



# Linton Netball Club Constitution

## 1. Introduction:

- 1.1 The Club shall be called Linton Netball Club
- 1.2 The Club will be affiliated to Cambridgeshire and England Netball.

## 2. Aims & Objectives

- 2.1 To promote the personal development for all club members, participants, volunteers and officials of the Club in relation to netball and, where appropriate, provide routes to opportunities to enhance and increase individual skills.

The aims and objectives of the club shall be to:

- Promote netball and the club within the local community
- To offer coaching and competitive opportunities in netball
- To provide an inclusive environment with development opportunities for members
- Provide a safe environment and structured training sessions
- To ensure a duty of care to all members of the club
- To ensure that all present and future members receive fair and equal treatment

## 3. Membership

- 3.1 The Club shall consist of the Committee and the members.
- 3.2 Membership of the Club shall be open, and not unreasonably restricted on the grounds of race or of political, religious or other opinions to any person in the area prepared to accept and support the objectives of the Club. No club member, participant, volunteer or official will receive less favourable treatment on the grounds of marital status, social class, colour, race, ethnic origin, creed or disability, or will be disadvantaged by conditions or requirements which cannot be shown to be relevant to their participation in the Club.
- 3.3 In accepting membership a person agrees to abide in the constitution of the Club and the rulings of the Club Committee.
- 3.4 Members will be enrolled in one of the following categories:
  - Adult member
  - Junior member
- 3.5 Members may resign from membership at any time by giving notice to the Club Secretary.

## 4. Membership Fees.

- 4.1 Membership charges are dictated by England Netball affiliation fees and the cost of training sessions will be agreed by the committee, distinguishing between adults, those under 18, juniors and those in full-time education.
- 4.2 Adult fees will be paid by weekly subscription and Youth fees will be paid by termly subscription.
- 4.3 The Club Committee may decide upon other charges or subscriptions at its discretion.

## 5. Committee

- 5.1 The club will be managed through the Committee consisting of but not limited to the roles of: Chair, Vice-Chair, Secretary, Treasurer, Safeguarding Officer, Social Secretary, Affiliation Secretary and Chair of Junior Club. Only Committee members have the right to vote at meetings of the Club Committee.
- 5.2 The Committee shall retain their roles for a period of 12 months, being elected annually at the Club AGM. All Committee members shall retire annually but shall be eligible for re-appointments.
- 5.3 Any casual vacancy occurring may be filled by the Committee or by any club Member if invited by the remaining Committee Members.



- 5.4 Meeting of the Committee shall be convened by the Secretary and they shall meet as required but not less than 4 times a year.
- 5.5 The quorum for the transaction of business at Committee meetings shall be 6.
- 5.6 Every decision at a meeting of the Committee shall be determined by a majority vote of the members present and every voting member having one vote. In the event of an equality of votes the Chair of the meeting shall have a casting vote.
- 5.7 The Committee shall be responsible for considering any application for membership and shall decide if this application should be accepted. The decision shall be in accordance with a non-discriminatory policy.
- 5.8 The Committee may delegate some or all of its powers and making to a sub-committee. Any sub-committee must act only in accordance within the authority delegated to it by the Committee.
- 5.9 The Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of the club.

## 6. Finance

- 6.1 All monies raised by or on behalf of the club shall be applied to further the objects of the Club and for no other purpose.
- 6.2 All club monies will be banked in an account held in the name of the club.
- 6.3 The Club Treasurer will be responsible for the finances of the club.
- 6.4 The financial year of the club will end on 31<sup>st</sup> August.
- 6.5 A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.
- 6.6 Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other Committee Member.
- 6.7 Any bank transfers made from the club accounts shall be approved by the Treasurer plus one other Committee Member.

## 7. Annual General Meeting and other Meetings

- 7.1 Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 28 clear days' notice to be given to all members.
- 7.2 The AGM will receive a report from officers of the Management Committee and a statement of the accounts.
- 7.3 Nominations for officers of the Committee will be sent to the Secretary prior to the AGM.
- 7.4 Elections of Committee Members are to take place at the AGM.
- 7.5 All members shall be entitled to vote at general meetings of the Club and shall have equal voting rights.
- 7.6 The quorum for general meetings shall be 30% members present and eligible to vote.
- 7.7 An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary signed by not less than 15 members. The Committee shall have the power to call an EGM by decision of a simple majority of its members. The EGM should be held within 21 days of receipt of a valid requisition.

## 8. Voting Procedures

- 8.1 Each member shall be entitled to one vote at an AGM meeting and each Committee member will be entitled to one vote at any other Committee meeting.



# Linton Netball Club Constitution

- 8.2 A motion shall be carried by a single majority of those present and voting, except when the motion is a constitutional amendment which shall require a two thirds majority.
- 8.3 The Chair shall have a casting vote in addition to a deliberative vote.

## 9. Property and Staff

- 9.1 Responsibility for all property owned by the Club and for the employment of any paid staff and volunteers rests with the Committee.

## 10. Discipline and Appeals

- 10.1 The Committee shall have the power to take disciplinary action against any member and shall have the authority to terminate the membership of any member guilty of conduct deemed to be a detriment to the Club.
- 10.2 There shall be the right of appeal to the Committee, against any decision made by an officer of the Club.
- 10.3 The appeal shall normally be considered within 14 days of it being received by the Secretary.

## 11. Dissolution Procedures

- 11.1 A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
- 11.2 In the event of dissolution, any assets of the club that remain will become the property of another local club with similar objectives to Linton Netball Club

## 12. Review of the Constitution.

- 12.1 The constitution shall be reviewed on a yearly basis.
- 12.2 The constitution will only be changed through agreement by majority vote at an AGM or EGM.
- 12.3 Additions to, or alterations of the constitution shall be submitted to the Secretary not less than 21 days before the date of the AGM or EGM, or with a request for a special meeting of Club members. No resolution involving an amendment to the constitution may be proposed or amended from the floor of a meeting.
- 12.4 In the event of a proposal for amending the constitution being submitted, the Secretary shall inform the membership of the proposed motion not less than 14 days before the AGM.
- 12.5 Any alteration to the constitution shall require two-thirds majority of members present and voting.
- 12.6 In the event of any question or matter arising, which is not provided in the constitution, shall be dealt with by the Committee, whose decision shall be final.

### Declaration

Linton Netball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

SIGNED: ..... DATE: .....

Name: .....

### Club Chair

SIGNED: ..... DATE: .....

Name: .....

### Club Secretary